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Title 22@ Social Security

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Division 5@ Licensing and Certification of Health Facilities, Home Health Agencies, Clinics, and Referral Agencies

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Chapter 4@ Intermediate Care Facilities

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Article 4@ Administration

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Section 73511@ Administrator

## **73511 Administrator**

### **(a)**

Each intermediate care facility shall employ or otherwise provide a licensed administrator to carry out the policies of the licensee. Such administrator shall not be responsible for the administration and management of more than one intermediate care facility unless other intermediate care facilities for which he is responsible are operated by the same governing body, are in the same vicinity and within reasonable travel time. If an administrator is responsible for more than one facility, he shall not be responsible for more than three facilities or more than 200 beds total and shall designate an individual in each facility to be responsible for carrying out the policies of the licensee.

### **(b)**

The administrator shall have sufficient freedom from other responsibilities and shall be on the premises of the intermediate care facility a sufficient number of hours to permit adequate attention to the management and administration of the facility. The Department may require that the administrator spend additional hours in the facility whenever the Department determines through a written evaluation that such additional hours are needed to provide adequate administrative management.

### **(c)**

A copy of the current intermediate care facility regulations contained in this



chapter shall be maintained by the administrator and shall be available to all personnel.

**(d)**

The administrator shall be responsible for informing appropriate staff of applicable additions, deletions and changes to intermediate care facility regulations.

**(e)**

The administrator shall be responsible for informing the Department, via telephone, immediately upon being notified of the intent of the discontinuance or disruption of services or upon the threat of a walkout of a substantial number of employees, or earthquake, fire, power outage, or other calamity that causes damage to the facility or threatens the safety or welfare of patients or clients.